



30 October 2025

**Notice is given of the Annual General Meeting of The Friends of St Mary's Church,
Stoke by Nayland**

to be held at 6.15pm on Thursday 20 November 2025

in St Mary's Church, Stoke by Nayland

A copy of the Annual Report and Accounts is enclosed

Agenda

1. Apologies
2. To receive, and if approved, to adopt the Report of the Trustees and the Accounts for the period ending 31 March 2025
3. To elect the Honorary Officers
4. Election of Officers to serve on the Executive Committee
5. Appointment of the Independent Examiner
6. Proposal to amend the constitution to permit electronic and website-based notices
 - a. Trustee resolution
 - b. Members resolution
7. Any other business

The proposed amendment aims to modernize our communication methods and ensure all members receive timely notice of meetings. Full details of the amendment are available on our website:

The Secretary, The Friends of St Mary's Church, Stoke by Nayland
Lower House Farm, Higham Marsh, Stoke by Nayland, Colchester CO6 4SY
friendsofstmarysstoke@gmail.com
Registered Charity No: 1070557



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Proposed Amendment to the Constitution of the Friends of St Mary's Church, Stoke by Nayland

Subject: Electronic Service of Notices and Website Publication

Existing Clause:

Clause 12 Notices

Any notice may be served by the Secretary on any member either personally or by sending it through the post in a prepaid envelope addressed to such member at his or her last known address in the United Kingdom and any notice so sent shall be deemed to have been received within three working days of posting.

Proposed Amendment (to replace or supplement the existing clause):

Notices may be served by the Secretary on any member either personally, by sending it through the post in a prepaid envelope addressed to such member, or by electronic means, including email, provided that the member has supplied a valid email address and has not opted out of electronic communications. For members who have not provided a valid email address, notice may alternatively be given by publishing the notice on the Friends website, provided that the website is publicly accessible and the notice remains available for the full notice period.

Notices served electronically or published on the website shall be deemed to have been received on the day they are sent or posted, unless evidence to the contrary is provided.

Rationale:

- ☐ To reflect modern communication practices
- ☐ To ensure all members have access to notices, regardless of email access
- ☐ To reduce administrative costs and improve efficiency

Please don't forget to email friendsofstmarysstoke@gmail.com giving consent to receive communications electronically from now on. Thank you.



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